

## How to Submit a Proposal

Written by Administrator

Monday, 25 January 2010 00:57 - Last Updated Monday, 25 January 2010 22:25

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SSHA accepts individual paper proposals, as well as proposals for full panels.

Past conference programs are available via the “ [Past Conferences](#) ” link on the left column, and can help provide a sense of the variety of panels and papers that have historically constituted the SSHA conference.

Individuals who have been on the conference program in the past have a username and password with which they can [login to submit a proposal](#) . If you have forgotten your password, you may reset it to a new password using your email address. If you have not participated in a past conference, you will need to [create an account](#) in order to submit a proposal.

### Paper and Poster Proposals

If you have a single paper or poster you would like to present, you must submit a title and abstract. Once you submit your proposal, the Program Committee will try to place it in an appropriate session.

### Panel Proposals

Sessions last two hours, of which at least thirty minutes should be reserved for discussion from the floor.

**Paper sessions** are most commonly proposed. A complete paper session typically has a chair, three or four papers, and one or two discussants. Presenters have 15 to 20 minutes apiece; reading full papers is not feasible.

You may also propose a **roundtable discussion**, which has a chair and three to five discussants, or a book session, which involves a chair, book author, and three discussants.

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Panel proposals for paper sessions, roundtable discussions or book sessions should include the name and affiliation of each proposed panel member, in addition the title of their respective contributions to the panel.

Individuals who wish to propose a panel might consider contacting the network representatives in the substantive area to discuss potential panel ideas.

Once you submit your proposal, a network representative will review it, and pass his or her recommendation along to the Program Committee.